

**PRIVACY POLICY IN ACCORDANCE WITH ART. 13 REGULATION (EU) 2016/679 OF 27 APRIL 2016**

<p><b>A. DATA CONTROLLER</b></p>	<p>The Data Controller for all personal data collected and processed in relation to the conduct of procedures related to the tender process is UniSMART – Fondazione Università degli Studi di Padova, with registered office in Padova, via VIII Febbraio, n. 2 and the place of business in Padova, via P. Beldomandi, n. 1. Tel.: 049 8278670 E-mail: <a href="mailto:amministrazione@unismart.it">amministrazione@unismart.it</a> Certified e-mail: <a href="mailto:amministrazione@pec.smartunipd.it">amministrazione@pec.smartunipd.it</a></p>
<p><b>B. CATEGORIES OF PERSONAL DATA AND PURPOSES OF THE PROCESSING</b></p>	<p>The data processed exclusively in connection with the supplier selection procedures and for any reporting activities of the selection procedures, in compliance with legal regulations, are as follows: <i>For suppliers that are legal persons:</i> - name, surname, date and place of birth, place of residence, tax code, copy of the identity document of the legal representative and other persons specified in art. 80, par. 3 of Italian Legislative decree no. 50/2016; - curriculum vitae of employees and continuous collaborators. These data can be processed for compliance with all legal obligations (for example, and not exhaustively, fiscal purposes, anti-money laundering purposes in accordance with the Italian Law no. 231/07), and in order to manage any exercise or defence of legal claims related to the processed data and for any other organizational and management need. These personal data are required for the participation in the tender. Any refusal to provide them, fully or partially, may lead to the impossibility for UniSMART to execute the contract or to comply with legal and contractual obligations.</p>
<p><b>C. LEGAL BASIS FOR PROCESSING</b></p>	<p>The legal basis for the processing of the above personal data is represented by the need to take steps at the request of the data subject prior to entering into a contract and to comply with legal and tax obligations.</p>
<p><b>D. METHODS OF PROCESSING</b></p>	<p>Personal data are processed with automated and non-automated means and the processing may consist in the collection, registration, organization, storage, consultation, elaboration, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data. The personal data will be processed and stored in relation to technological progress, the nature of the data and the specific characteristics of the processing. Moreover, the personal data will be processed and stored through the adoption of suitable preventive security measures, both physical and logical, to minimize the risk of destruction or loss of the data, unauthorized access and activities that are not allowed or not in accordance with the purposes of the processing. Personal data may be processed by the Data Controller or by subjects authorized by it.</p>

<p><b>E. DATA RETENTION</b></p>	<p>The data necessary for the fulfillment of the assignment are kept for the technical time necessary to execute the tender and for fiscal and legal purposes, in any case for a maximum period of ten years. At the end of the retention period, personal data will be deleted or made permanently and irreversibly anonymous.</p>
<p><b>F. RECIPIENTS AND CATEGORIES OF RECIPIENTS</b></p>	<p>The communicated personal data will not be published nor disclosed to undetermined recipients. Instead, the personal data may be communicated to determined recipients in the European Union. They may be communicated only by the Data Controller, for the indicated purposes and for legal, fiscal, accounting and administrative purposes, for example, and not exhaustively, to legal counsels, accountants, etc. These determined recipients act as autonomous data controllers, if they have not been appointed as external data processors by a written contract. You can receive the list of the external data processors by sending a request to the DPO e-mail address: <a href="mailto:dpo@unismart.it">dpo@unismart.it</a>.</p>
<p><b>G. DATA SUBJECT'S RIGHTS</b></p>	<p>The Data Subject has the right:</p> <ul style="list-style-type: none"> <li>- of access, rectification, erasure, restriction and opposition to the data processing;</li> <li>- to receive, without hindrance from the Data Controller, the data in a structured, commonly used and machine-readable format, also in order to transmit them to another data controller;</li> <li>- to withdraw the consent to the processing, without any prejudice to the lawfulness of processing based on consent before its withdrawal.</li> </ul> <p>The reply to the Data Subject for the exercise of all rights will follow within one month of receiving the request and this time period may be extended up to three months in particularly complex cases. The aforementioned rights can be exercised by sending a written request to the e-mail address: <a href="mailto:dpo@unismart.it">dpo@unismart.it</a>.</p>
<p><b>H. COMPLAINT TO DATA PROTECTION AUTHORITY</b></p>	<p>The Data Subject has the right to lodge a complaint with the relevant Data Protection Authority. The complaint is the tool that allows the Data Subject to turn to a Data Protection Authority to complain about any breach of data protection law, pursuant to article 77 of the GDPR, and to request an investigation by the Authority. The complaint can be lodged by the Data Subject with the Data Protection Authority of the place where he resides, where he works or where the alleged infringement occurred. The Data Subject has the right to an effective judicial remedy before the competent Court, if he considers that his rights have been infringed because of the data processing.</p>
<p><b>I. DATA TRANSFER TO THIRD COUNTRIES</b></p>	<p>Your personal data are processed only within the EEA, but the Data Controller may take advantage of the services of data processors (Google) that are companies incorporated under the United States' law. The</p>

	European Commission stated that the United States do not offer adequate guarantees for the protection of personal data, in particular with reference to the possibility of access to them by governmental authorities, to the means of protection and to the rights of data subjects and therefore there is not a decision of adequacy in place.
<b>J. DPO (Data Protection Officer)</b>	The Data Controller has appointed a specific Data Protection Officer (DPO), who can be contacted at the following e-mail address: <a href="mailto:dpo@unismart.it">dpo@unismart.it</a> .

