

**CALL FOR EXPRESSION OF INTEREST FOR THE ASSIGNMENT OF THE  
INTERNATIONAL HOUSING SERVICE FOR THE UNIVERSITY OF PADOVA**

**ECONOMIC OFFER**

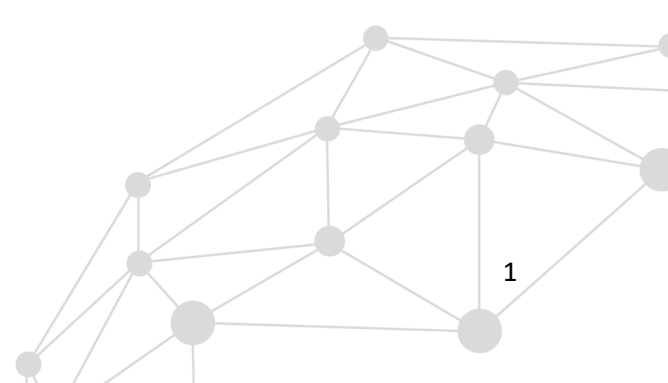
I ....., born on .....,  
 in ....., tax code: ..... in my capacity as   
 Owner /Legal Representative  Authorized representative of the undertaking (*fill in the  
 name and form of the undertaking*)..... having its registered  
 office in ....., street....., ZIP code.....  
 and operative office in ....., street .....  
 ZIP code ....., VAT n.: .....,  
 Tax Code: ....., ATECO Code (*if applicable*).....,  
 phone ..... certified e-mail .....  
 e-mail.....  
 Contact person for the tender (*name*).....  
 mobile n. ....

- in accordance with art. 46 and 47 of Italian Decree of the President of the Republic n. 445/2000, being aware of the criminal penalties, referred to in art. 76 of the same Decree, for the hypotheses of falsity in deeds and false statements indicated therein;
- being aware also that the maximum score awarded to the Economic Offer is 30/100;
- being aware that up to two decimal places will be taken into consideration and economic offers that exceed the base tender amount will be considered inadmissible;

**Submit the following economic offer**

Total price offered for the contracted service, net of VAT and/or other statutory taxes and contributions: .....

Disclosure of the undertaking's costs related to health and safety on the workplace:  
 .....



Disclosure of manpower costs: .....

- (Eventual) The economic offer justification is attached, for the purpose of evaluation of anomaly.

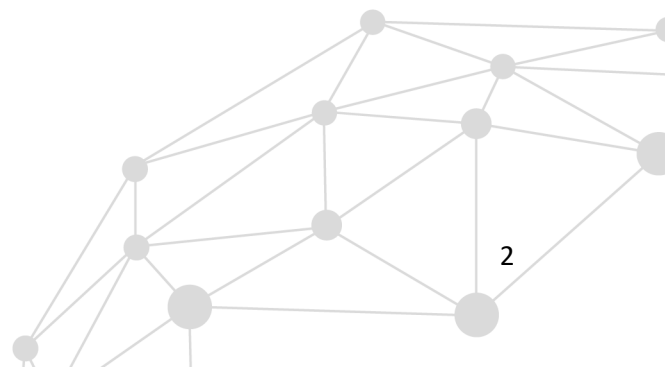
Date \_\_\_\_\_

**Legal Representative's/Owner's Signature**  
**(in original or as qualified electronic signature)**

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### **Notes and Warnings**

- *This Facsimile is an integral part of the Tender Documentation.*
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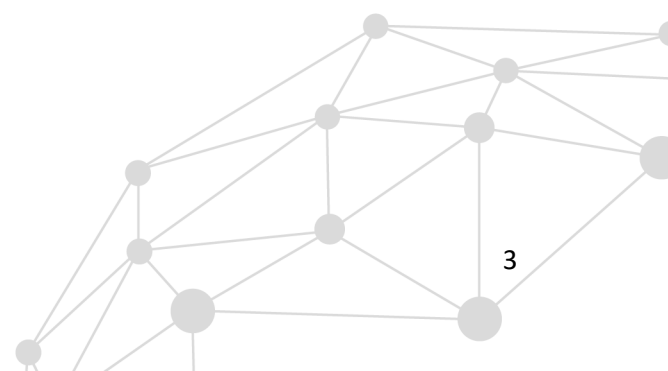
**CALL FOR EXPRESSION OF INTEREST FOR THE ASSIGNMENT OF THE  
INTERNATIONAL HOUSING SERVICE FOR THE UNIVERSITY OF PADOVA**

**TECHNICAL OFFER**

I ....., born on .....,  
 in ....., tax code: ..... in my capacity as  Owner /Legal Representative  Authorized representative of the undertaking (*fill in the name and form of the undertaking*)..... having its registered office in ....., street....., ZIP code.....  
 and operative office in ....., street ..... ZIP code .....  
 VAT n.: .....,  
 Tax Code: ....., ATECO Code (*if applicable*)....., phone .....  
 certified e-mail ..... e-mail.....  
 Contact person for the tender (*name*)..... mobile n. ....

- in accordance with art. 46 and 47 of Italian Decree of the President of the Republic n. 445/2000, being aware of the criminal penalties, referred to in art. 76 of the same Decree, for the hypotheses of falsity in deeds and false statements indicated therein;
- being aware that the score for the Technical Offer is awarded on the basis of the evaluation criteria listed in the table below with the relevant distribution of scores and that the maximum total score awarded to the Technical Offer is 70/100;

N°	Evaluation criteria	Maximum score	Calculation of scoring
1	<b>Explanatory report</b>	8	Discretionary
	Explanatory report produced in Uni A4 format, for a maximum of 3 pages, plus attachments, containing the followings:		



	<p>a) the description of the service offered;  b) the strategy for the development and improvement of the service, with particular reference to the increase of available accommodations, indicating the concrete means identified for this purpose;  c) the spaces available to be used as offices (indicate location and planned opening hours);  d) the type of accommodations available to be given as housing to international students of the University of Padova and their main characteristics.</p> <p>Submission of the required documentation with respect to this criterion is mandatory; therefore, failure to submit will exclude the tenderer from the tender.</p>		
2	<b>Description of the economic operator and its organizational structure</b> written in Uni A4 format, for a maximum of 1 page	8	Discretionary
3	<b>Description of the economic operator's previous experiences in similar services</b> written in Uni A4 format, for a maximum of 1 page, plus attachments, indicating the number of accommodations treated	10	Discretionary
4	<b>Indication of the number of the economic operator's previous experiences (lasting at least one year) in similar services and their duration</b>	7	n. 0 experiences: score 0 n. 1-2 experiences: score 5 > 3 experiences: score 7
5	<b>Suitability and adequacy of personnel involved</b>	11	Discretionary
	<p>Report produced in Uni A4 format, for a maximum of 4 pages, plus attachments, containing a presentation of the human resources dedicated to the contracted service:</p> <p>a) number of employees and continuous collaborators dedicated to the service;  b) characterising elements of the curriculum vitae of the personnel involved, denoting skills particularly in the following areas:</p>		

	linguistic, IT, administrative, real estate brokerage; c) self-certification of educational qualifications, specialized courses and professional skills.		
6	<b>Indication of the number of accommodations that are available to the economic operator for the service at the time of offer submission</b>	14	0-50 accommodations: score 3 51-100 accommodations: score 6 101-200 accommodations: score 12 >200 accommodations: score 14
7	<b>List of Municipalities in which the accommodations referred to in the previous criterion are located</b>	4	With reference to the following Municipalities: Padova, Vicenza, Venezia, Rovigo and Treviso 0-50 accommodations in one Municipality: score 1 0-50 accommodations in more than one Municipality: score 2 >50 accommodations in one Municipality: score 3 >50 accommodations in more than one Municipality: score 4
8	<b>Indication of the number of accommodations that will be available to the economic operator for this service by May 31, 2023</b>	8	0-100 accommodations: score 2

			101-200 accommodations: score 4 200-300 accommodations: score 6 > 300 accommodations: score 8
	<b>Total</b>	70	

**Submit the following technical offer**

With reference to evaluation **criterion n. 1, "Explanatory Report"**, the undersigned proposes the following:

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With reference to evaluation **criterion n. 2, "Description of the economic operator and its organizational structure"**, the undersigned proposes the following:

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With reference to evaluation **criterion n. 3, "Description of the economic operator's previous experiences in similar services"**, the undersigned proposes the following:

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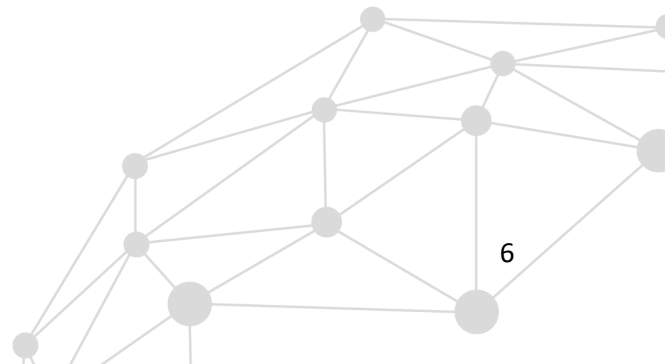
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With reference to evaluation **criterion n. 4, "Indication of the number of the economic operator's previous experiences (lasting at least one year) in similar services and their duration"**, the undersigned proposes the following:

*Number: .....*

*Overall duration of previous experiences: .....*

With reference to evaluation **criterion n. 5, "Suitability and adequacy of personnel involved"**, the undersigned proposes the following:

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With reference to evaluation **criterion n. 6, "Indication of the number of accommodations that are available to the economic operator for the service at the time of offer submission"**, the undersigned proposes the following:

*Number: .....*

With reference to evaluation **criterion n. 7, "List of Municipalities in which the accommodations referred to in the previous criterion are located"**, the undersigned proposes the following:

*List:*

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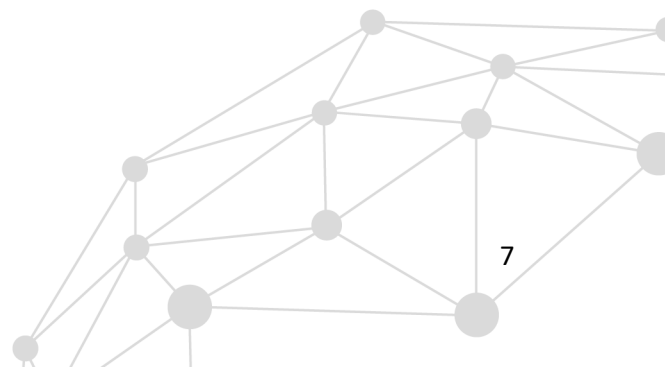
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With reference to evaluation **criterion n. 8**, " **Indication of the number of accommodations that will be available to the economic operator for this service by May 31, 2023**", the undersigned proposes the following:

Number: .....

**Moreover, the tenderer declares:**

- that it will subcontract the following parts of the service:

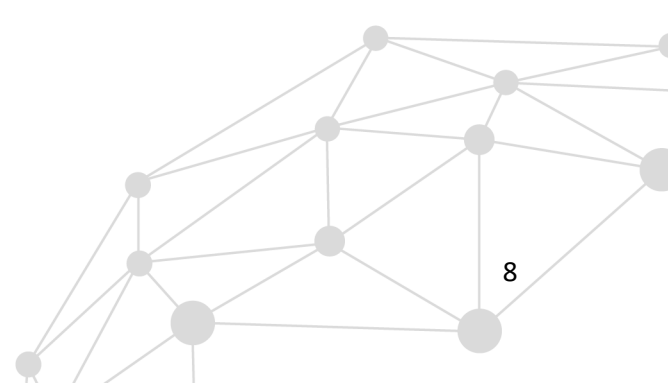
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.....

For economic operators admitted to the arrangement with creditors with business continuity in accordance with art. 186 bis R.D. 267/1942:

- to indicate the following details of the decision of admission to the arrangement with creditors and the decision authorizing the participation in the tender ..... issued by the Court .....
- to not participate in the tender as the mandatary of a temporary grouping of undertakings and that the other undertakings in the grouping are not subject to insolvency proceedings in accordance with art. 186 bis, par. 6 of Italian Royal Decree no. 267/1942;
- to submit a report by a professional who meets the requirements of art. 67, par. 3, letter d) of Italian Royal Decree no. 267/1942, certifying compliance with the plan and reasonable ability to fulfill the contract;
- to attach copy of the owner's/legal representative's valid ID card;
- (*only in the case of signing by a special attorney*) to attach certified copy of the power of attorney.

Date \_\_\_\_\_

**Legal Representative's/Owner's Signature**  
**(in original or as qualified electronic signature)**





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